

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Public Health		
Contact person:	Lynne Hellewell – Public Health Manager		Telephone number: 0113 3786042
Subject²:	Commence a procurement and direct award a call off contract to Telefonica under Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service for the supply of iPads, Protection cases, Maas 360 & Asavia Moda to support Public Health programmes of work in relation to Covid 19.		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <ul style="list-style-type: none"> • The Public Health Manager approved the request to commence a procurement and direct award a call off contract to Telefonica UK Ltd under Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service for the supply of iPads, data and software for Public Health programmes of work in relation to Covid 19 for the value of £99,691. • The Chief Officer Customer Access and Welfare approved the request to commence a procurement and direct award a call off contract to Telefonica UK Ltd under Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service for the supply of iPads, data and software for Public Health programmes of work in relation to Covid 19 for the value of £14,242. • The Chief Officer Human Resources approved the request 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>to commence a procurement and direct award a call off contract to Telefonica UK Ltd under Crown Commercial Services Network Services (RM3808) Network Services 2 Framework – Lot 6: Mobile voice and data service for the supply of iPads, data and software for Public Health programmes of work in relation to Covid 19 for the value of £12,817.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <ul style="list-style-type: none"> • The Crown Commercial Services Network Services 2 Framework provides a direct award route. On review of suitable service offers Telefonica provides the best value,
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <ul style="list-style-type: none"> • There is no existing provider. • LCC Hardware Provider – CDW Ltd explored the possibility of providing a service but could not be competitive on the data element. • Full procurement would not allow us to meet the timescales on this particular requirement. • Other service offers were considered on the CCS framework but did not provide value for money.
Affected wards:	N/A
Details of consultation undertaken⁴:	Executive Member
	Ward Councillors
	Others
Implementation	Officer accountable, and proposed timescales for implementation
List of	Date Added to List:-

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Forthcoming Key Decisions⁵	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Lynne Hellewell, Public Health Manager	
	Signature <i>Lynne Hellewell</i>	Date 24-03-2021
Approval of Decision	Authorised decision maker Lee Hemsworth, Chief Officer Access and Welfare	
	Signature <i>Lee Hemsworth</i>	Date 19-03-21
Approval of Decision	Authorised decision maker Andy Dldman, Chief Officer Human Resources	
	Signature	Date 25.03.21

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

		
--	---	--